

## YMCA of Southwestern Indiana Part-Time Job Posting

**Positions: Member Services Building Supervisor 5-9pm M-Tr, 3-8 F.**

Excellent opportunity for a highly motivated, reliable, and gregarious individual to provide excellent customer assistance to members at the Downtown YMCA. Flexible scheduling. *Requires some evenings/weekends.*

### **Job responsibilities will include the following:**

Member service, maintaining member service control, answering the telephone, answering member questions, receipting money, monitoring the facility to ensure YMCA policies and procedures are being adhered to, and performing various clerical duties.

### **Requirements:**

- Excellent Customer Service Skills
- High degree of accuracy with information provided
- Multitask oriented
- Effective communication skills
- Previous supervisory experience recommended, but not required.

### **Apply at:**

<https://hsc.hrnext.com/JobApplication.aspx?jobpostingkey=1c990c64-db7d-4931-aed5-e1bb30448108>



**Our Mission:** The YMCA of Southwestern Indiana, Inc. following the example of Jesus Christ, responds to community needs by serving all people, especially youth, through relationships and activities that promote healthy spirit, mind and body.