



YMCA OF SOUTHWESTERN INDIANA
**A SUMMER OF
DISCOVERY**
2026 PARENT HANDBOOK

OUR PURPOSE

YMCA summer camps seek to provide a safe, fun-filled, creative and educational day camp experience utilizing positive leadership to help children achieve a higher physical well-being, social growth and development of values.

CORE VALUES

The YMCA of Southwestern Indiana works to accomplish its mission by living and sharing the following core values:

- **Caring:** considerate to the needs and feelings of others
- **Honesty:** begin trustworthy and truthful
- **Respect:** treating others, the environment, and yourself with dignity
- **Responsibility:** accepting accountability for your actions and role in the community
- **Faith:** following the example of Jesus Christ

ACHIEVEMENT AT CAMP

Success means something different to everyone. It may be meeting a new friend, singing in front of a group of people, or learning a new sport. Whatever your child's goal, we're here to help achieve it! Each week campers will have the opportunity to:

- Collect character beads to place on a bracelet to wear around camp
- Identify goals and integrate them into our summer programs
- Celebrate successes by demonstrating achievement measures like C.O.W. (Camper of the Week)
- Meet a new friend
- Learn a new skill (sports, theatre, adventure, arts, etc.)
- Be more physically active
- Build self confidence
- Learn leadership skills and teamwork
- Feel good about learning something new
- Express their creativity
- Learn the importance of respect, caring and sharing
- Learn the importance of giving back through service learning
- Appreciate nature and the outdoors
- Improve reading skills
- Learn diversity

SCHEDULE

Each week features a unique theme with fun-filled activities. Days will be filled with engaging camp activities to include Health and Wellness, Art, Music, STEM, Social-Emotional learning, Camp Readers and Swimming, with plenty of physical activity and games to keep bodies active.

SWIM LESSONS

Day Camp Swim Lessons allow you to take advantage of your summer at the Y! Your child can stay at the Y and receive quality swim instruction by our trained Aquatics Staff. This special add-on is available for a flat fee of \$70 for the entire summer. Campers enrolled in lessons will attend once per week at either our Ascension St. Vincent, Dunigan Family, or Toyota Indiana branch.

QUESTIONS? Contact us at daycamp@ymcaswin.org or (812)492-6719.

ADMINISTRATION AND STAFF

The YMCA of Southwestern Indiana administers the YMCA Summer Day Camp program. When questions or concerns arise that cannot be addressed at your child's camp location, or you require additional information, please feel free to contact the Child Care Customer Service representative or the Child Care Coordinator associated with your child's camp location as indicated below.

WHO CAN I CALL FOR HELP?

Amy Epley, Accounts Receivable Specialist – Registration | Payments | Account Adjustment

businessoffice@ymcaswin.org

812.492.6728

Child Care Customer Service – General Questions | Field Trip Information | Summer Camp Customer Service

daycamp@ymcaswin.org

812.492.6720

CHILD CARE STAFF CONTACT INFORMATION

Kelly Boylls, Child Care Branch Executive Director

boylls@ymcaswin.org

812.492.6718

Kathryn Johnson, Child Care Program Director

johnson@ymcaswin.org

812.492.6720

Dana Rust, Child Care Program Director

rust@ymcaswin.org

812.492.6719

2026 DAY CAMP LOCATIONS

EXPLORERS CAMP (Ages 4-5)

Dunigan Family YMCA

Site Phone Number

812-449-3793

ADVENTURERS CAMP (Ages 5-9)

Burdette Park

812-453-4958

Crossroads Christian Church

812-204-7158

Eagle Valley Club House

812-461-7643

Evansville Christian School

812-205-4942

Lafayette Park Princeton

812-205-3182

Newburgh Elementary

812-431-1605

Riverwind Church (Newburgh)

812-453-3520

Signature School

812-319-1814

St. John's East UCC

812-568-8531

University of Evansville

812-598-4697

TRAILBLAZERS CAMP (Ages 10-12)

Crossroads Christian Church

812-204-9141

Lafayette Park Princeton

812-205-3182

University of Evansville

812-457-4316

KEEPING YOU INFORMED

Communication is vital to keeping participants safe and parents up to date. Below is how we plan to communicate with you this summer.

NEWSLETTER

Weekly emails are sent out to the primary email address on your YMCA Account as well as the primary email address on your child's forms on Thursday of each week. Each email will contain information on the theme and activities for the upcoming week at camp as well as important information on what to bring and other program reminders. IF you are not receiving these emails, please check your Spam folder and whitelist the Y as an approved sender. Another reason could be that your email address has been unsubscribed from our system. To re-subscribe, go to our website at ymcaswin.org and re-subscribe by joining our email list at the bottom of the Home page.

2026 PARENT FACEBOOK PAGE

Please join our 2026 Day Camp Facebook page "2026 YMCA Summer Day Camp Parent Page". Once you request permission to join the page, your account will be reviewed and compared against the child's registration. Only Parents/Guardians will be allowed to join the page. A link will be sent out with Welcome Letters prior to camp.

REMIND

Remind is a tool that will be used to provide regular communication throughout the week specific to your child's camp. This could include photos, videos, and important updates such as a change in schedule or weather related updates.



QUESTIONS? Contact us at daycamp@ymcaswin.org or (812)492-6719.

PROGRAM PROCEDURES

SIGN IN / OUT PROCEDURES

Program Drop-Off: For the safety of each camper, the YMCA requires that all children are properly signed in by an adult and turned over to a YMCA staff person. We will also require a signature and the time of drop off.

Absences: You do not need to notify the YMCA when your child won't be attending.

Program Pick-Up: At the end of each camp day, only people listed on the camper's Authorized Pick Up List will be allowed to sign the camper out from the program. We will also require a signature and a time of pick up.

Please bring picture identification each day. If we do not have a photo for an authorized pick up person, a **photo ID must be shown to a staff member.**

Authorized Pick Up List: Upon enrolling you will be asked to list individuals who are authorized to pick up your child. In addition to the parents listed on your registration form, please add any other authorized adults that might be picking up your child. All authorized persons must be 16 years or older.

If, at any time, someone would need to pick up your child but was not included on the authorized pick up list, please follow this procedure:

- Contact (via phone or email) the Child Care Coordinator for your camp, or the Day Camp Customer Service Representative (contact information on page 3 of this manual)
- In last minute, emergency situations, you may also inform on site staff of a one-time addition to the pick-up list. In this instance, we will verify the request with the primary person on the child's registration form.

Please Note: It is our responsibility to see that your child leaves with the appropriate person each day. ***We may ask for identification.*** Please do not be offended, as this is done with the child's safety in mind.

YMCA staff will encourage any adult who appears to be intoxicated or under the influence of drugs to call an emergency contact or a taxi to take them and their child home. If an adult, under the influence, chooses to leave the YMCA program site, staff will contact local police.

Late Pick-Up: Parents who arrive after 5:30 pm will be assessed a \$1 fee for the first 5 minutes and \$1 per minute after 5:35pm. The site clock will be used. This is a per child fee. The fee will be included on your next payment. After three late arrivals, the YMCA has the right to suspend or terminate services. If a child has not been picked up by 6:30pm, and no authorized person has been reached, the staff will follow the YMCA safety policy and procedures and contact the local police.

ITEMS TO LEAVE AT HOME

The YMCA is not responsible for campers' possessions that are lost, stolen, or damaged. Please leave toys, **electronics**, expensive jewelry, and other valuables at home.

Campers are **not permitted** to use personal electronic devices during programming, including phones, tablets, gaming devices, music streaming devices, computers, or smart watches.

Possession or use of any type of weapon or explosive device is prohibited. Program participants are not permitted to bring pets. Alcohol and illegal substances have no place at the YMCA.

Please label all personal belongings with the child's name in permanent marker for identification purposes.

There may be special days scheduled at camp where campers are allowed to bring items from home; those days will be communicated with parents. The children will be responsible for their toys/items during sharing time. If an item is missing, you can check the lost and found at the camp site.

PROPER CAMP ATTIRE

Campers should wear comfortable, cool clothing that is able to get dirty and worn out. An extra change of clothes never hurts! Campers should wear tennis shoes, or comfortable playing shoes and socks as we will be running and playing games throughout the day. It is also recommended to bring a plastic bag each day (for wet items).

SUNSCREEN

Please apply sunscreen to your child prior to coming to camp in the morning. Staff members are not allowed to apply rub-in sunscreen to campers. Please bring spray sunscreen, labeled with your child's name, for reapplication.

WHAT TO BRING EACH DAY – A labeled backpack is encouraged!

- Lunch (using a small insulated cooler is ideal as we have no access to refrigerate or microwave items)
- Snacks
- Refillable Water Bottle – with your child's name on it
- Spray sunscreen – with your child's name on it
- A Positive Attitude 😊

ENROLLMENT PROCEDURES

REGISTRATION PROCEDURE

Enrollment for each individual program must take place every year and may be completed online. Parents must register their children for the YMCA Summer Day Camp Program prior to attending the program. All participants are required to have the appropriate paperwork filled out before their child can attend camp. Please make sure to update emergency contact information and authorized pick up information if there are changes to be made.

The parent or guardian that has signed the registration form is the only individual authorized to make changes to the child's account or forms. The YMCA will share documents, including attendance records related to your child, with both parents/guardians, unless court ordered documents warrant otherwise.

If your child has any allergies or health concerns, this must be included on your child's registration forms. As an extra precaution, we ask that you let the site staff know prior to dropping your child off on their first day.

COURT-ORDERED DOCUMENTS

Should you have court ordered paperwork for any parties who are not able to have contact with your child enrolled in the YMCA Summer Day Camp program, it is required that the legal custodial parent or guardian provide documentation of any custody and/or guardianship agreement at the time of registration and keep it updated regularly.

PAYMENT POLICY

All weekly fees and charges are due by/on the Monday prior to the week of service. Any unpaid balances will be assessed a **\$10 late fee per child**, in addition to the outstanding balance. Payment is to be made online. **Cash is only accepted at a YMCA facility front desk.**

NSF POLICY

Failed automatic payments or returned checks will be assessed a \$20 fee, and families will not be able to utilize the program until a payment is made in full. We will attempt to redraft should an automatic payment fail.

PAYMENT RESPONSIBILITY

The parent/guardian enrolling the student is responsible for the weekly payment of all child care programs and related fees and ensuring all balances on the account are paid in full. The YMCA will not get involved in financial, custody, or personal disputes between parents or guardians. By registering the child, the parent/guardian acknowledges that the YMCA of Southwestern Indiana, Inc. is not responsible for carrying out court ordered split payment arrangements or any other court ordered payment details, will not accommodate billing for split payment arrangements, and cannot enforce court ordered split payment arrangement collections on behalf of the individuals named in the court order. The person billed the weekly camp fees will be the individual indicated as the "Person Responsible for Payment" on the Summer Day Camp registration form.

REGISTRATION CANCELLATION/REFUNDS

Enrollment in Y programming reserves your child's space, activity fees and staffing whether your child attends the program or not. As such, weekly fees are due and billed regardless of attendance, except under the cancellation policy. This includes absence due to illness, non-attendance and inclement weather.

Families can add to their enrollment through the website. Cancellations or changes to your activities must be made by going to the YMCA website and clicking on Child Care & Camp and then Summer Day Camp. The button to adjust or cancel a week of care is at the bottom of the page. You may also click the link below:

<https://ymcaswin.org/programs/child-care-camp/summer-day-camp/>

We understand that your plans may change and you may need to cancel or change a few weeks of Summer Day Camp. To better manage care for ALL this summer, we have updated our Cancellation Policy. **Cancellations for any one or all weeks of care must be submitted by April 7th. **There is a 7-day grace period if you register for camp after the April 7th deadline.***

FINANCIAL ASSISTANCE

Due to contributions from our generous donors, the YMCA is able to offer a sliding fee scale based on household income. The Financial Assistance Form is available online on our website. We begin accepting financial assistance forms on January 1 of each year and assistance is awarded on a first come-first serve basis. You can turn your form in to either our ASV or Dunigan Branch location. If you wish to make a contribution to our 2026 Annual Campaign to help send more kids to the YMCA, please visit <https://ymcaswin.org/get-involved/>

LIMITED ENROLLMENT

Due to program popularity and space restrictions, all of our camp programs have limited enrollment. If you do not get into the camp location you desire, we encourage you to enroll in another camp so that your child has care and add your child to the waitlist of your desired location. We will contact you if space becomes available.

TAX IDENTIFICATION NUMBER

Use the following information for the filing of proper childcare tax credits:

YMCA of Southwestern Indiana
516 Court Street
Evansville, IN 47708
Tax ID Number: 35-0869074

Please keep your receipts for tax purposes, if needed.

SUPERVISION

COMMUNICATION WITH STAFF

We ask that, while your child is in our care, someone is always available by phone for emergency situations. If you ever have questions, the best way to communicate is with the Site Director at your child's site. You can do this in person or by calling the camp site phone number listed on page 3. Please note that drop off and pick up times are very busy and may not be the best time for an in depth conversation. You may also request a time to meet with the Child Care Coordinator overseeing your child's site for any questions or concerns. We always value parent feedback!

STAFF TRAINING

The YMCA takes pride in the staff in our programs. We carefully select and train educated, caring people with a commitment to nurturing every child's potential. All staff have been screened through reference checks and a criminal history check and receive many hours of intense YMCA training that covers the YMCA's policies and procedures. In addition, they learn techniques of how to interact with children, including how to use positive discipline and how to detect and report child abuse. Staff are also certified in CPR, First Aid, Oxygen, Child Abuse Prevention, and Bloodborne Pathogen training.

STAFF RELATIONSHIPS WITH CHILDREN

Staff members may not be alone with children they meet in YMCA programs outside of the program setting. This includes babysitting and inviting staff members to children's homes. Exceptions may be made only if either of the following conditions exist:

1. The staff and child's family have a relationship that pre-dates the staff member's employment or child's enrollment in the YMCA program. All staff must notify their supervisor if a pre-existing relationship exists.
2. The staff and child's families are related.

STAFF RATIOS

Children will be actively supervised by qualified YMCA staff with the following ratios.

GROUP	STAFF	CAMPERS ON SITE	CAMPERS ON FIELD TRIP
Explorers (Ages 4-5)	1	8	8
Adventurers (Ages 5-9)	1	14	10
Trailblazers (Ages 10-12)	1	14	12

REPORTING SUSPECTED CHILD ABUSE

In order to ensure the well-being of all children in our care, our staff have a continuing duty under state law to report incidents of possible neglect or abuse, including physical, sexual, and psychological abuse, to the Department of Children Services and to cooperate in any investigation of such possible neglect or abuse. All staff members are mandatory reporters and must follow Indiana's statute for mandatory reporting. We may be subject to criminal penalties if we fail to report such possible harm. Staff are not allowed to comment to parents, other staff, or any other persons on the subject of reported child abuse. Parents may not accuse or question staff concerning child abuse allegations. Child abuse investigations are a matter for DCS of local police departments

ACCOMMODATION REQUESTS

If your child requires a special accommodation, please inform the YMCA by selecting “yes” to those questions on your child’s registration form. This includes any special circumstances which may affect the child’s ability to participate fully and within the guidelines of acceptable behavior, including but not limited to any serious behavioral problems or special circumstances regarding psychological, medical or physical conditions. If yes is selected, a member of our staff will reach out to you at the email provided on the form for more information. We will then work together to develop the best plan for your child. Common occurrences in the camp setting are loud noises, bright lights, unpredictable schedules, crowds of people, over stimulation, riding on a bus and losing in a game or activity.

Please be aware that it is the responsibility of the parent(s)/guardian to make full disclosure to the YMCA of any special circumstances which may affect the ability of a child to participate, as described above. It is also the responsibility of the parent(s)/guardian to inform the YMCA of any requested accommodation believed by the parent(s)/guardian to be necessary and readily achievable for such participation; and a full disclosure of any special circumstances is material to the YMCA’s evaluation of the child’s ability to participate and the YMCA’s consideration of any requested accommodation.

BEHAVIOR MANAGEMENT

BEHAVIOR MANAGEMENT PHILOSOPHY

At the YMCA of Southwestern Indiana, our top priority is to provide a safe and enriching experience for all children. To help ensure that all children are able to succeed in a safe and nurturing environment, we implement, and ask every child in our programs to follow our YMCA Child Care Behavior Management Policy.

Our program’s philosophy is based on respect for the child’s self-esteem, setting reasonable limits, and creating an environment that encourages self-discipline, problem solving, and conflict resolution. We see the opportunity to teach values of getting along with others, solving problems in a positive way and learning self-control as the key to a successful program. The staff is dedicated to working together with the children and parents to resolve any concerns that may arise.

Guidance and discipline are positive and appropriate to the situation and to the child’s developmental level. No child will be humiliated, shamed, frightened, or subjected to verbal abuse. Within YMCA programs, children have the resource of the staff to help them solve conflicts. We ask that you encourage your child to go to staff when conflict arises. Staff may consult with the parents about problems that are occurring in the program and encourage parents to discuss any problems they are having at home. It is very important for us to work together for the benefit of the children.

YMCA Program Expectations

- Speak for yourself
- Be responsible for yourself
- Be honest
- Care for others, the property, and yourself
- Listen to others
- Use put-ups; not put-downs
- Show respect for all
- Do unto others as you would have them do unto you

BEHAVIOR MANAGEMENT GUIDELINES

When a conflict arises concerning the rights of other people and/or property, our goal is to work with each participant individually to solve the problem through effective communication and logical consequences. Other behavior management techniques, which include redirecting behavior, removal from a particular activity, and parent consultation, will be used in situations where conflicts continue. If you find that you do not agree with our discipline policy, please share your feelings and beliefs with us. We will attempt to work out our differences; however, if you find yourself uncomfortable with our methods and we haven't been able to work out a compromise you may need to consider other arrangements for your child.

The YMCA Child Care program categorizes misbehavior into two general types.

Level 1: Behavior is minor but disruptive and inappropriate. This includes, but is not limited to: profanity, uncooperative behavior, not following staff directions, or being untruthful. Children who engage in such behavior will be guided by our behavior management plan. Ongoing disruptive behavior will result in written documentation and logical consequences. Escalating behavior may result in a meeting with the Child Care Coordinator. Parents may be contacted to discuss behavior or special circumstances.

Level 2: Behavior includes, but is not limited to damage or theft of property, assault, verbal abuse, possessing weapons or illegal substances, threat of violence and/or repeated level 1 behaviors. Such behavior will be documented, dealt with immediately, and may result in dismissal from the program. No refunds will be issued.

Threats of Violence: All threats of violence towards another child or staff and/or the threat of bringing a weapon to the program will be taken very seriously and will result in immediate suspension. Decisions regarding a child's ability to return to our program after a threat will be made on case by case basis with input from parents, staff, and school personnel (if applicable).

Property and Equipment Damage: Parents may be held financially responsible for intentional damage to equipment and facilities caused by their child.

BEHAVIOR MANAGEMENT PROCESS

When a participant does not follow the behavior guidelines, we will take the following steps. Depending on the severity of the behavior, the YMCA reserves the right to utilize these interventions in any order:

1. Staff will redirect the child and discuss appropriate behavior.
2. Child will be encouraged to take "personal time" to regain composure and/or discuss other choices for behavior.
3. If the behavior persists, staff will document the incident on a Behavior Report and a copy will be shared with the person who picks the child up that day. If the child's behavior threatens the immediate safety of that child, another child, or staff, the parent or guardian will be notified and expected to pick the child up immediately.
4. If the behavior continues, the child will receive a 1-3 day suspension. Staff will document the incident on a Behavior Report. The Child Care Coordinator will contact the parent or guardian to discuss appropriate next steps. Follow up contact may be scheduled to evaluate progress.
5. If the problem persists or a child continues to disrupt the program, the Y reserves the right to suspend the child from any YMCA Child Care program, to include both Before & After School Care and Day Camp, for one year. A meeting with the Child Care Director must be scheduled before the child can return to the program. In most instances, the child is eligible to return the following year.
6. In extreme cases where a child's behavior causes a safety concern for other participants or staff, permanent expulsion from the program may be considered.

Confidentiality Policy: The YMCA will only discuss a child's behavior/consequences with the parent or guardian of that child. It is inappropriate for one adult to seek out another adult to discuss their child's inappropriate behavior. All behavior concerns should be brought to the staff's attention. The staff will address the issue with the other adult. Although you may be curious about the outcome of such a discussion, staff is strictly prohibited from discussing anything about another child with you.

ADULT CODE OF CONDUCT

The Y requires adults of enrolled children to behave in a manner consistent with the Y values of caring, honesty, respect and responsibility. The Y goal is to provide the most appropriate environment in which a child can grow, learn and develop. Achieving this ideal environment is not only the responsibility of the staff, but the responsibility of each and every adult who enters the program. Adults are required to behave in a manner that fosters this ideal environment. Adults who violate the code of conduct may be asked not to return to the program. Participants can be removed from the program based on inappropriate behavior of parent or guardian.

Swearing/cursing: No adult is permitted to curse or use other inappropriate language in a YMCA program, whether in the presence of children or not. This includes phone conversations and email exchanges with staff. Such language is considered offensive and will not be tolerated.

Threats: Threats of any kind towards staff, children or other adults will not be tolerated.

Confrontational Interactions: While it is understood that parents will not always agree with the staff or the parents of the other children, it is expected that all disagreements will be handled in a calm and respectful manner. Confrontational interactions are not an appropriate means by which to communicate a point and are strictly prohibited.

Addressing Program Participants: Adults are prohibited from addressing, for the purpose of correction or discipline, a child that is not their own. No adult may physically or verbally punish another adult's child. If an adult should witness another adult's child behaving in an inappropriate manner, or is concerned about behavior reported to them by their own child, it is most appropriate for the adult to direct their concern to the staff. Parents are not permitted to spank or slap their own child while at a program site.

Violations of Safety Policy: Adults are required to follow all safety policies at all times. These procedures are designed not as mere inconveniences, but to protect the welfare and best interest of the children and staff.



SAFETY INFORMATION

MEDICATION POLICY

YMCA staff may dispense medication with a prescription label (labels for over the counter medications can be obtained at a pharmacy). Any medication dispensed at the site must be in its **original container with the child's name on it.** An Authorization to Administer Prescribed Medication from Home form must be completed upon enrollment. Please note that YMCA staff are NOT able to give the first dosage of any medication. In addition, YMCA staff are not permitted to give Medication to control or contain fever. If your child refuses medication, we will contact you for further instructions. YMCA staff may only dispense medication on the Medication Authorization form. Children **CANNOT** carry medication on their person.

ILLNESSES

If your child becomes ill while in the YMCA's care, our staff will contact you to pick him/her up. A sick child is to be kept home for the child's sake as well as others. Children may return to the program after they have been fever-free for 24 hours, without medication, and are symptom free. If your child has a communicable disease, please notify the Y as soon as possible. Due to ratios, if your child is unable to be outside due to illness, we may not be able to accommodate this request.

CONTAGIOUS DISEASES

We have updated our screening and cleaning procedures to keep the health of participants, their families, and our staff as the priority during this time. If your child has a confirmed case of a contagious disease, he/she must be kept at home. Please contact the Child Care Coordinator for your child's camp so a general notice (all names will be confidential) can be posted at the program location. At the discretion of the Child Care Coordinator, we may ask you to submit a doctor's statement prior to your child returning to site. The following conditions are categorized as "highly contagious": COVID-19, strep throat, measles, mumps, chicken pox, diarrhea, scarlet fever, pinworms, viral infections, and impetigo.

ALLERGIES + SPECIAL DIETARY RESTRICTIONS

Allergies to foods, chemicals or other environmental issues (such as pollen and bee stings) must be listed in the "Allergies" section of the child's registration form.

Please include any reactions and treatments, as well as your child's Allergy Action Plan. As an extra precaution, we ask that you let the site staff know prior to dropping your child off on their first day. Children will wear a bracelet indicating that they have an allergy and all staff on site will be notified.

ACCIDENTS & INJURIES

The safety of the children in our care is our top priority. Children are often testing their physical limits, making accidents inevitable. With minor injuries, the YMCA staff will verbally communicate with the parent/guardian. In the event of a medical emergency requiring a doctor's treatment, we will contact a parent/guardian immediately. In the event that they cannot be reached, the signed authorization on the child's registration form will allow the YMCA to secure prompt treatment. Emergency personnel will take the child to the emergency room via ambulance as Child Care Staff are prohibited from transporting children in their personal vehicles. Injuries requiring ambulance service or medical attention are the financial responsibility of the guardian. There will be a YMCA staff on site trained in First Aid, CPR/AED, and Oxygen at all times. The YMCA warns that children and adolescents with a concussion who return to play before they are completely recovered are at risk for prolonging their symptoms.

BATHROOM PROCEDURES

All children will take trips to the bathroom with the entire group and staff (always in groups of three or more). Children will never go to the bathroom in groups of two. In the case that a child enters a bathroom by themselves, staff will be sure no one else is occupying the bathroom before sending the child in. Our staff are not authorized or trained to assist in toileting or changing.

WEATHER OR OTHER EMERGENCIES

In the event of a fire, tornado, natural disaster, or other related emergency situation, our Y staff will follow the site's established plans.

SAFE CONDITIONS POLICY

Staff will visibly scan all surfaces, equipment, and furnishings to ensure safe condition. If there is a mechanical failure of heat, water, power, etc., the Y Child Care programs will not provide programming. If a program is already started, staff will contact parents, asking them to pick up their children as soon as possible.